



Master Timetable Builder

Checklist of Steps When Working in the MTB

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**** NOTE:** This is only a checklist and is not meant to replace the MTB documentation.





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Purpose:

✓ High level overview of Scheduling in **eSIS**[®] using the MTB, highlighting the various areas that aid a school in building a successful schedule for next year.





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Objective:

Demonstrate six key areas:

1. Creating a Session in the MTB
2. Review table created within a session
3. Working with individual courses and sections
4. Scheduling one, some, or all courses
5. Evaluating the data and/or results
6. Create next year's Course Section Maintenance file



